

**Sierra Leone National Human Development Report 2018 and National Strategic Policy
Advisory Services
Local Project Appraisal Committee (LPAC)**

Date: 30th March 2016
Venue: UNDP Conference Room
Time: 15:00 hrs – 16:00 hrs

Background

Following the LPAC meeting of 23rd March 2016, another meeting was held on the 30th March 2016 to follow-up on the action points agreed on in the first meeting. One of the action points raised in the previous meeting was the need for members to be given the opportunity to review the draft project document in advance of the second meeting and compile their comments for discussion at the next meeting. To that end, the project team was asked to send copies of the draft project document to members of the LPAC and consequently the meeting was adjourned to the 30th March 2016.

At the commencement of the second meeting, the Chairperson, Deputy Team Leader, Governance Cluster, UNDP welcomed participants and reiterated his apology on the project's team behalf for not initially sharing the project document ahead of the first meeting. He then continued by soliciting confirmation from members on the receipt of draft project document, to which they responded in the affirmative. Apart from Dr. Bangura of MoFED who was represented by Mr. Harry Achilini and Mr. Abdul Karim Bah replaced by Ms. Annette Nalwoga, all other representatives remained the same. See complete list of participants attached as Annex I.

Summary of discussion

Some concerns/issues such as the number of background papers and the nature of consultant to be hired (national/international), budget for the implementation of the SDGs activities in 2017 and payments regarding common premises etc. were raised and the Economic Advisor adequately responded/addressed them. It was unanimously agreed that the project document be approved for implementation and that the minutes of the meeting should be circulated immediately to members for their signatures.

Action points

The Committee agreed on the following next steps:

- The project team to enquire from PMSU whether payments for common premises should be incorporated in the budget
- That the LPAC minutes, which will be shared serves as final authorization document to set the project in atlas and start execution.
- That the signing of the minutes by LPAC members indicates that project document is approved.

Anette

Annette Nalwoga

for Sheta Bangura

MS Bangura

MS

Nalwoga

DA

Annex I

LPAC Committee Members: Sierra Leone National Human Development Report 2018 and National Strategic Policy Advisory Services

No	Name	Institution	Designation	Telephone	Email	Signature
1	Edward Kamara	UNDP	Deputy Team Leader-Governance	076638241	Edward.kamara@undp.org	
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4	Musu Bangura	UNDP	Gender Specialist	078391093	Musu.bangura@undp.org	
5	Annette Nalwoga	UNDP	Team Leader, Governance	078272315	annette.nalwoga@undp.org	
6	Moses M Sichei	UNDP	Senior Economic Advisor	078952001	Moses.sichei@undp.org	
7	Samuel Palmer	UNDP	Deputy Team Leader-Inclusive Growth	079537967	Samuel.palmer@undp.org	

Observers

1	Harry Achilini	MoFED	Economist -ODI	079586699	harryachilini@gmail.com
2	Fodie M Sheriff	UNDP	Research Ass.	078151234	Fodie.sheriff@undp.org





